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| (822993-H)  Tingkat 5, Bangunan Darul Ehsan, No. 3 JalanIndah, Seksyen 14, 40000 Shah Alam, Selangor Darul Ehsan.  **Tel: 03-55187735 Fax: 03-55187736 e-mail:**  [info@semesta.com.my](mailto:info@semesta.com.my) url: www.semesta.com.my |

**Borang Permohonan Kakitangan**

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| Nama Jawatan & Gred | : |  |  |
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| Keperluan | : | Memenuhi jawatan Sedia Ada Jawatan Baru |  |
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| Bahagian/ Lokasi | : |  |  |
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| Cadangan Tarikh Mula Jawatan | : |  | **Struktur Organisasi bagi Jawatan** |
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| Cadangan Gaji | : |  |  |
| Melapor Kepada | : |  |  |
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| Kelulusan Pelajaran Minimum | : |  |  |
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| Pengalaman Kerja | : |  |  |
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| Skop Kerja | : |  |  |
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| **Dimohon Oleh:** | **Disemak Oleh:** | **Diluluskan Oleh:** |
| **…………………………………………….**  **Ketua Jabatan** | **………………………………………………..**  **GHAZALI BIN YACOB**  **Pengurus Kanan**  **Sumber Manusia & Pentadbiran** | **…………………………………………………….**  **DATO’ DR. AZIMUDDIN BIN BAHARI**  **Ketua Pegawai Eksekutif** |