|  |
| --- |
| (822993-H)Tingkat 5,Bangunan Darul Ehsan, No.3 Jalan Indah, Seksyen 14, 40000 Shah Alam, SelangorTel : 03-5518 7735 Fax : 03-5518 7736 e-mail : info@semesta.com.my url : www.semesta.com.my |



**FIXED ASSET DISPOSAL FORM**

|  |  |
| --- | --- |
| Date of Issuance: |   |
| Asset No.:  |   |
| Item: |  |

|  |  |  |
| --- | --- | --- |
| \*Please tick ( / ) |  |  |
|  | Trade – In |  |  |
|  |  |  |  |
|  | Selling | Price:  |  |
|  |  |  |  |
|  | Dispose |  |  |

|  |  |  |
| --- | --- | --- |
| Purchase Price & Year:  |   |   |
| Net Book Value:(fill by account dept) |  |
| Market Value: |   |
|  |  |
| Reason:  |   |
|  |  |
| Prepared by: |  |

|  |
| --- |
| **Account & Finance Department Acknowledgement.**Reviewed & Recorded by;………………………………………………….Name: Date:  |

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| Recommended by; |
| **Ghazali Yaacob**Senior Manager HRA Administration Approved by:………………………………………….**Abdul Rahman bin Ishak**Chief Co-ordinator EX-COMM KSSB |